



COMMISSION MEETING AGENDA

DATE: January 25, 2018
TIME: 1:00 PM
PLACE: FIRST 5 Santa Clara County
Community Room
4000 Moorpark Avenue, San Jose, 95117

REGULAR BUSINESS MEETING

1. **Call to Order**

Commission Chairperson Ken Yeager will call this meeting to order at 1:00 PM.

2. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances. All statements that require a response may be placed on the Agenda for the next regular meeting of the Commission.

3. **Consent Calendar**

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

- 3.1. Consider approval of Commission Meeting Minutes of October 12, 2017.
(Attachment)
- 3.2. Consider approval of Revised FIRST 5 Family Leave Policy to be included in the FIRST 5 Employee Handbook. **(Attachment)**
- 3.3. Consider approval of an additional contract for Management Partners to assist with finance and administrative services.
- 3.4. Consider approval of the amended contract with Applied Survey Research (ASR) for the development and implementation of a comprehensive evaluation system.
- 3.5. Consider approval of an additional contract with Optimal Solutions, Inc., to provide facilitation and consultation for the Health and Quality Early Learning Pilot.

- 3.6. Consider approval of the Early Childhood Science Programming from the Palo Alto Zoo Proposal of \$155,500 included in the Commission approved budget; refer the Exhibition Sponsorship for consideration for next fiscal year; and recommend water bottle filling station request be fulfilled using existing FIRST 5 funds. **(Attachment)**

End of Consent Calendar

4. **Introduction of New Commissioner and Legal Counsel** (Ken Yeager, Chair)
5. **Consider Election of FIRST 5 Commission Officers** (Nominating Committee, Laura Jones and Bob Menicocci)
Possible Actions:
 - a) Elect Commissioners to serve as Chairperson and Vice - Chairperson of the FIRST 5 Santa Clara County Commission for the 2018 calendar year.
6. **Update on Elmwood Family Support Program** (Keith Morales)
7. **Presentation on KidConnections Network (KCN) FY17/18 Quarter 1 Evaluation Findings** (Crystal Nava)
8. **Report on FIRST 5 Family Resource Center Initiative – Family Resource Center Evaluation Fiscal Year 2016-2017** (Laura Buzo)
9. **Committee Reports**
 - 9.1. Report from the Personnel and Finance Committee. (Commissioner Rachel Samoff)
 - 9.2. There is no report from the Program and Evaluation Committee.
 - 9.3. There is no report from the Issues: Review and Development Committee.
10. **Announcements**
 - 10.1. New FIRST 5 Staff (Patience Davidson-Lutz)
 - 10.2. Strategic Planning process update (Melanie Daraio)
11. **Commissioner Referrals**

There are no Commissioner referrals.

12. **Information Items**

12.1. Letter of Support for AB 11

13. **Adjourn**

Next Commission Meeting: February 22, 2018 at 10:00 AM.

In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 Santa Clara County 24 hours prior to the meeting at (408) 260-3700.

Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 Santa Clara County (408) 260-3700.