

TWINKLE Association rules

1. Association name and domicile

The name of the association is Twinkle Association and its domicile is Tampere.

2. Purpose and type of activity

The purpose of Twinkle Association is to promote the understanding of multiculturalism, co-creation and networking through:

- organising cultural, educational, discussion and networking events and festivities (coaching, advising, training)
- distributing relevant information
- carrying out its own research
- publishing services
- making proposals/advocating our mission to private, public and governmental bodies
- co-operating with other associations and institutions in the field
- arranging field trips
- hiring personnel according to the HR policy of the association

Twinkle Association aims to have an impact on technology, education and society in Finland to support its global competitiveness.

In order to support its activities, the association can receive contributions and legacies, own fixed assets necessary for its activities and organise fund-raising and lotteries after having obtained the appropriate licence.

4. Members

A person or organization can be accepted as a member of the association if they accept the purpose of the association and pay the yearly membership fee within one month from the notice of approval. The intention to join as a member (application) shall be made in written and shall not be submitted in oral form. A notice of approval of the application with details for payment shall be sent in written within 1 month from the application. A person or organization can be accepted as a contributing member if they wish to support the purpose of the association and its activities. The application of members and contributing members is accepted by the board. A person that has supported and represented the association significantly can be granted the status of honorary

chairperson or member in the plenary meeting of the association. The board presents the proposals of the honorary chairperson and/or member to the members of the associations.

If an organization is accepted as a member, the organization must select a representative. His/her name and contact details must be communicated to the board. If during the membership period the representative should change, this must also be communicated to the board together with the contact details of the new representative.

A member should submit their resignation in written form to the board of the association. The membership termination will take effect in 1 month from submitting the resignation. Membership fee is not refundable.

4. Membership fees

The membership fees for members and contributing members are decided by the members of the association. During the first year of activity the fees are decided during the spring plenary meeting, and for following years during the autumn plenary meeting. The honorary chairperson and members do not pay membership fees.

For members registering in the first semester of the year, the fee is 100% for the current year. For members registering in the third quarter of the year the fee is 50% for the current year. For members registering in the last quarter of the current year, the price of the fee is 100% of the following year. The membership though begins from the moment of application acceptance.

An invoice for the membership fee has to be sent electronically. If the yearly membership fee is not paid by the due date on the invoice, the membership is automatically terminated. A notice informing that the membership has been terminated shall be sent out in written form.

5. The board

The board of the association is responsible of the well functioning of the association. The board is comprised of the chairperson who is selected each year during the autumn plenary meeting, 2-8 board members and 4-8 deputies. The term of office of the board is 1 calendar year. The board elects from the board members a vice chairperson and selects either from the board members or from outside the board a secretary, treasurer and other necessary responsible persons. The board meets either at the invitation of the chairperson, in his/her absence, at the invitation of the vicechairperson or when more than half of the board members require a meeting. The board is able to make decisions when at least half of its members and the chairperson or vice chairperson,

themselves included, are present. The voting is decided by the majority. In case of equal voting, the vote of the chairperson is decisive, except in elections when the results are decided by a draw.

6. Persons entitled to sign the name of the association

Persons entitled to sign the name of the association are the chairperson, vice chairperson, secretary and the treasurer, but always three of them together.

7. Financial year

The financial year of the association is one calendar year.

8. Meetings of the association

If the board or the assembly so decides either during or before the meeting, a member can attend an association meeting also by mail or by another means of communication. The association holds two official plenary meetings each year. The spring plenary meeting is organized in the interval between January and May and the autumn plenary meeting is organized in the interval between September and December. The members (including organizations), the honorary chairperson and the honorary member(s) have each one vote. The contributing members have the right to be present and speak. A decision is made when the proposal has more than half of the total votes, and if not otherwise indicated in the rules. In case of equal voting, the vote of the chairperson is decisive.

If needed, the board can call for an extraordinary meeting of the members.

9. Invitation for association meetings

The board has to send an invitation to an association meeting at least 14 days in advance, either by mail or electronically.

10. Plenary meetings

The following matters shall be included in the spring plenary meeting of the association

1. opening of the meeting
2. choosing a president of the meeting, a secretary and two persons to check the meeting notes, as well as, if needed, two persons to count votes
3. declaring the meeting legal and competent of making decisions
4. accepting the rules of meeting procedure
5. presenting the financial statement, the annual report and the auditor's report

6. deciding about the adaption of the financial statements and discharging the chairperson and the board members from personal liability

7. discussing other issues on the agenda

If a member wishes to bring an issue under discussion either during the spring or the autumn plenary meeting, he/she is to inform the board in writing and well in advance about this, so it can be included in the meeting invitation.

The following matters shall be included in the autumn plenary meeting of the association

1. opening of the meeting

2. choosing a president of the meeting, a secretary and two persons to check the meeting notes as well as, if needed, two persons to count votes

3. declaring the meeting legal and competent of making decisions

4. accepting the rules of meeting procedure

5. confirming the action plan, the budget as well as the membership fees for the following year

6. choosing the chairperson of the board and other board members

7. choosing 1 or 2 auditors and 1 deputy auditor

8. discussing other issues on the agenda.

11. Changing of rules and the dissolution of the association

A decision on changing the rules or dissolving the association must be made by $\frac{3}{4}$ of the members of the association. The change of the rules or the association dissolution must be mentioned in the meeting invitation. In case of dissolution of the association the remaining funds shall be used to further the associations goals in a manner decided during the meeting during which the dissolution is to be decided. Left over money will used to further the intentions of the association according to what is decided in the meeting to dissolve the association

12. The official language of the association is Finnish. In its communication, the association can use however English, Finnish or other