

MAINSAIL Group SeaPort-e Information

Contract Information

Contracting Agency:	U.S. Navy
Contract Number:	N00178-16-D-88770
Contract Type:	IDIQ
Prime or Subcontract:	Prime
Period of Performance:	July 2016 - April 2019
Ceiling:	\$5.28B
Task Order Types:	FFP, CPFF, Cost Reimbursable ODCs
Task Orders:	None to Date

Point of Contact

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Overview

SeaPort-e is the Navy's electronic platform for acquiring support services in 22 functional areas including Engineering, Financial Management, and Program Management. The Navy Systems Commands (NAVSEA, NAVAIR, SPAWAR, NAVFAC, and NAVSUP), the Office of Naval Research, the United States Marine Corp, and the Defense Threat Reduction Agency (DTRA) compete their service requirements amongst SeaPort-e IDIQ multiple award contract holders.

Supported Functional Areas

- Research and Development Support
- Engineering, System Engineering and Process Engineering Support
- Modeling, Simulation, Stimulation, and Analysis Support
- Prototyping, Pre-Production, Model-Making, and Fabrication Support
- System Design Documentation and Technical Data Support
- Inactivation and Disposal Support
- Interoperability, Test and Evaluation, Trials Support
- Measurement Facilities, Range, and Instrumentation Support
- Logistics Support
- Supply and Provisioning Support
- Training Support

- Software Engineering, Development, Programming, and Network Support
- Reliability, Maintainability, and Availability (RM&A) Support
- Human Factors, Performance, and Usability Engineering Support
- System Safety Engineering Support
- Configuration Management (CM) Support
- Quality Assurance (QA) Support
- Information System (IS) Development, Information Assurance (IA), and Information Technology (IT) Support
- In-Service Engineering, Fleet Introduction, Installation and Checkout Support
- Program Support
- Functional and Administrative Support
- Public Affairs and Multimedia Support

Contract Benefits

For US Navy customers, procuring services through SeaPort-e is fast with easier to process solicitation documentation and requirements. Contracts issued through SeaPort-e are considered Task Orders (TO) and are governed by the terms and conditions of the awarded SeaPort-e Prime contract.

To initiate a contract, Navy customers identify what Zone the work is to be performed, create their standard solicitation package and upload through the SeaPort-e portal. Through the portal, the Task Order RFP is published for competition to those prime contractors qualified in the Zone where the work is to be performed. Prime contractors in that zone submit their proposals through the SeaPort-e portal for evaluation. The customer evaluates the proposals, and makes an award.

Significant benefits of using SeaPort-e:

- Electronic Procurement -- SeaPort-e procurements occur electronically through a single NAVSEA portal. Customers use their local Contracting Offices and Contracts Administrators to register and process procurement documents.
- Fast Procurement Timelines -- Procurements on SeaPort-e are streamlined, and Navy customers decide the procurement timeline.
- Less Procurement Documentation -- Standard contract clauses, terms and conditions, or solicitation data are covered by the all-encompassing SeaPort-e contract.
- Flexibility -- SeaPort-e contracts can be for large, complex, high value services, or to procure small dollar value procurements with small RFP packages.

MAINSAIL Quality Assurance

MAINSAIL's Quality Assurance Program (QAP) is based on the philosophy of always being responsive to our customers – meeting and exceeding their expectations – and providing them with the very best products and services on-time and within budget. The cornerstone of our program is the belief that quality is a mind-set demonstrated by the firm's top executives and instilled among all professional staff members. Key elements of our QAP are as follows:

- Assigning the right people to each job to ensure its success
- Holding staff members accountable for the quality of their work
- Motivating employees to "go the extra mile" for our clients
- Maintaining a work environment that fosters continuous process improvement
- Taking nothing for granted; constantly measuring our progress and performance
- Listening to our clients and quickly addressing any issues or concerns.

Quality Assurance Surveillance Plan/Performance Metrics

For Seaport-e tasks, we will also implement a formal Quality Assurance Surveillance Plan (QASP) and dedicate the resources necessary to effectively and systematically evaluate overall performance at established project milestones. Performance metrics will be defined to ensure that quality service is always being delivered, including:

Personnel Management – to measure our ability to provide fully-qualified personnel in response to changing situations and short-term projects as well as select, retain, support, and replace personnel as needed to meet task requirements.

Technical Performance Management – to measure the acceptability of/satisfaction with our work products and services in terms of content, contribution, usability, and level of support provided. These measures will be tailored to the deliverable items specified by the task requirements.

Schedule Management – to measure the timeliness of our deliverables, monthly progress reports, technical briefings, presentations, and other critical activities in accordance with the integrated master plan for all project tasks.

Cost Management – to measure our ability to forecast, track, and control labor and non-labor costs (e.g., planned vs. actual, burn rates) and to introduce cost-saving measures.

MAINSAIL’s Seaport-e Team



Role: Subcontractor. Engineering Process Support; System Design Documentation; Network O&M; RM&A; System Safety; CM Support; QA Support; IS/IA/IT; Acquisition Logistics; Supply & Provisioning; Training; Public Affairs and Multi-media.



Role: Subcontractor. Overall Program Management; Engineering Process Support; System Design Documentation; Network O&M; RM&A; System Safety; CM Support; QA Support; IS/IA/IT; Acquisition Logistics; Supply & Provisioning; Training; Public Affairs and Multi-media.



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For information about the SeaPort-e contract, visit the U.S. Navy website at: <http://www.seaport.navy.mil/>