

## Environmental Specialist (NEPA)

GeoBit, LLC. – Huntsville, AL

GeoBit is looking for a **National Environmental Policy Act (NEPA) Specialist** to support environmental planning efforts for the Space & Missile Defense Command. The NEPA Specialist will provide a wide range of regulatory analysis and support under the National Environmental Policy Act (NEPA) for operational, depot and recapitalization level planning, design and construction efforts.

### Requirements:

- BA/BS in Environmental Science or related degree
- Experience in the preparation and review of environmental documentation including: environmental assessments, environmental impact statements, memos to file and categorical exclusion determinations
- Experience preparing Purchase Requests, Scopes of Work and Government Estimates for contracting of environmental services such as Biological Assessments and Cultural Resource Surveys
- Experience consulting with federal, state and local regulatory agencies such as the Missile Defense Agency, US Army, etc
- Experience conducting and reviewing Environmental Compliance evaluations including validating findings and assisting units in tracking and resolving identified deficiencies
- Experience reviewing, preparing and obtaining permits for construction
- Experience preparing and managing Sampling and Analysis Plans and experience conducting Section 106 of the NHPA

### Job duties include, but are not limited to:

- Provide environmental reviews, project scope alternative development, field investigation, planning, specifications, cost estimating, problem and conflict resolution, and scheduling
- Conduct environmental trouble-shooting and/or consultations, providing technical and project advice and guidance to clients
- Conduct comprehensive technical reviews of professional studies, reports and analysis
- Collaborate with managers, other engineers/architects, construction project managers, legal staff, contract specialists and or contractor personnel, and provides advice and insight on the resolution of unique and/or complex environmental problems
- Provide technical reviews and review comments for environmental studies and reports
- Provide technical assistance and support to attain and maintain compliance with all Federal, State and local environmental regulations pertaining to land, air, water, natural and historic resources
- Prepare environmental scopes of work and/or design documents for A/E services
- Provide expert in-house assessments of project impacts, best management practices, typical and creative mitigation measures and required studies and costs necessary to conduct consultation/coordination/permitting requirements, studies and timelines for final project implementation
- Prepare NEPA documents and correspondence with regulatory and resource agencies and interested parties, including significant e-mails and summaries of meetings and significant phone calls. Regular verbal and written updates of project status will be a routine aspect of coordinating all assigned tasks
- Travel (potential for overnight) will be required.

GeoBit LLC participates in E-Verify and is an Equal Opportunity Employer

*If assistance is needed with GeoBit's application process, please email [hr@geobitllc.com](mailto:hr@geobitllc.com)*

