

### Group Contact Information

Name: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: W \_\_\_\_\_ ext. \_\_\_\_\_ C \_\_\_\_\_ H \_\_\_\_\_

It can be difficult to contact teachers during business hours - personal numbers are a big help.

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Other contact name & number: \_\_\_\_\_

(at school or organization)

### Group Information

Number of children in group: \_\_\_\_\_ Age range: \_\_\_\_\_ Grade(s): \_\_\_\_\_

Number of adult chaperones: \_\_\_\_\_

Teachers and adult chaperones are admitted free of charge. There should be one chaperone per 10 children. Fees may apply for additional chaperones.

*Our group has special needs for diverse learners (please indicate) for \_\_\_\_\_ number of students.*

### Screening Information

\_\_\_\_\_ Festival Screenings: October 27 – November 5.

\_\_\_\_\_ Extended Festival Screenings: Weekdays, October 23 – 26 & November 6 - December 22

Date: \_\_\_\_\_ Day of Week: \_\_\_\_\_ Time: \_\_\_\_\_

Program: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Facets media educators read the English subtitles of foreign-language films aloud in programs for Pre-K through 2nd Grade (ages 2-8).

- Locations: \_\_\_\_\_
- \_\_\_\_\_ Facets – 1517 W. Fullerton Avenue, Chicago
  - \_\_\_\_\_ Music Box Theatre - 3733 N. Southport Ave., Chicago
  - \_\_\_\_\_ Reva and David Logan Center for the Arts - 915 E. 60th St., Chicago (University of Chicago)
  - \_\_\_\_\_ Alliance Française – 810 N. Dearborn St., Chicago
  - \_\_\_\_\_ Instituto Cervantes – 31 W. Ohio St., Chicago
  - \_\_\_\_\_ Davis Theater – 4614 N. Lincoln Ave., Chicago (Friday, 11/3/17 only)
  - \_\_\_\_\_ Wilmette Theatre – 1121 W. Central Ave., Wilmette IL (Friday, 11/3/17 only)

### Refreshments

Refreshment packages (16 oz. popcorn & soda) are available at Facets location ONLY and must be reserved with the Field Trip Coordinator. Packages are \$3.00 per person (students & chaperones).

Number of refreshment packages: \_\_\_\_\_ @ \$3.00 each = \_\_\_\_\_

Refreshment restriction notes (no caffeine, etc.): \_\_\_\_\_

## Group Numbers & Pricing

Groups 25+ \_\_\_\_\_ @ \$6.00 = \$ \_\_\_\_\_  
Groups of less than 25 \_\_\_\_\_ @ \$7.00 = \$ \_\_\_\_\_  
Chaperones \_\_\_\_\_ = FREE\*  
Additional chaperones\* \_\_\_\_\_ @ \$10.00 = \$ \_\_\_\_\_  
Refreshment packages \_\_\_\_\_ @ \$3.00 = \$ \_\_\_\_\_

\* Free chaperones are based on an approximate 10:1 ratio of students to adults. Fees may apply for additional chaperones.

TOTAL \_\_\_\_\_ = \$ \_\_\_\_\_  
DEPOSIT DUE (30% of total) \_\_\_\_\_ = \$ \_\_\_\_\_  
BALANCE (due day of screening) \_\_\_\_\_ = \$ \_\_\_\_\_

## Payment Information

Payment Method (check one): ☐ Check/Cash      Credit Card: ☐ Mastercard    ☐ Visa    ☐ AMEX    ☐ Discover

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

CVV/CVV2 # (on back of card): \_\_\_\_\_ Name on Card: \_\_\_\_\_

## Group Screening Agreement

- Make checks payable to **Facets**
- A deposit of 30% is required to confirm your reservation and is due upon receipt of invoice.
- Deposit refunds are only available to groups who cancel 10 business days before their attendance dates.
- Groups should arrive at theater 15 min. before showtime for seating.
- Screenings will not be delayed for late groups regardless of size or circumstance.
- School or organization is responsible for all transportation arrangements.

I (signature) \_\_\_\_\_ of (school or group) \_\_\_\_\_  
am authorized to book a screening with Facets and understand all of the policies outlined above.

Facets Field Trips – Group Sales Dept.  
Attn: Ann Vikstrom  
1517 W. Fullerton Ave.  
Chicago, IL 60614  
groups@facets.org  
PHONE: 773-281-9075 ext. 3040  
FAX: 773-929-0266